

**SERC Meeting**  
**October 12, 2004**  
**10:00 am**

Rudy Raynes began the meeting at 10:06 am, a quorum was present, for those in attendance see attached roster. The minutes of July 8, 2004, were reviewed. Rudy Raynes asked for corrections, deletions or additions. *Denny McGann moved to approve the minutes. Giles Watson seconded. Motion passed.* Rudy Raynes introduced Ed Hupp - Wood County Director, Roger Bibbee - Wood County Deputy Director, Tom Hart - Marshall County Director and Curtis Criegler, Pendleton County Director.

**Old Business :**

SERC By-laws: after a diligent search and review of information no by-laws have been found. Tom Burns and Roy McCallister, early board members, said considerable discussion and effort went into composing by-laws. However, the Secretary of State's office has no record of by-laws filed. The board will review by-laws from various states and formulate and adapt by-laws adapt in accordance with WV state law.

**2004 HMEP Grants** - Rudy Raynes reported payments were made to Cabell/Wayne of \$2750 on 7/16 & \$1000 on 9/17, Lewis/Upshur of \$5000 on 9/10, Pendleton of \$2600 on 9/10, Berkeley - holding grant request for additional paperwork. Expenditures to date: \$49,072.50.

**2005 HMEP Grant** -Rudy Raynes reported the sub-committee reviewed applications received from LEPC's for the 2005 HMEP grants. The 2005 HMEP allocation for planning is \$77,000, more than \$100,000 in requests were received from LEPCs for projects. Notices were sent to LEPCs detailing the sub-committee's recommendations, two LEPCs replied to those recommendations with concerns that their grants were not allocated sufficient funding (letters enclosed in packets). Mr. Raynes responded to those LEPC's (Ohio and Marshall - letters enclosed in packets) but requested the SERC board to review the sub-committee's recommendations and the LEPC's concerns regarding their funding allocations. Tom Hart (Marshall OES Director) indicated he was concerned was several counties were fully funded but Marshall (who has been proactive) was not. Mr. Hart queried the board regarding EMPG funding, many of the fully funded counties received EMPG funds for planning also received SERC funding for planning. The Board agreed further effort needs to be made to determine if jurisdictions are receiving duplicate funding for the same or similar projects. The Board agreed future applications will be examined to determine if additional funding revenue has been supplied by other entities. Giles Watson said LEPCs are being pressured to produce all hazard plans although the original intent of the law was hazardous materials, federal agencies are encouraging all hazard planning for communities. There was discussion on changing the maximum allocation for joint and single lepcs, however, no decision was made. *Joe Wyatt made a motion to accept the recommendation of the 2005 HMEP grant sub-committee, Giles Watson seconded. Motion passed.*

**SERC Grants-** Rudy Raynes reported Fayette received \$1501.27 on 8/10, Jefferson \$1166.85 on 9/10, Tyler \$756.30 on 10/04, Grant County - is being held - waiting additional paperwork and Hampshire County - is also being held for additional paperwork. Expenditures to date: \$27,851.95.

**Plan Reviews-** Nothing to report

**LEPC Membership Approvals** -*Jefferson & Morgan County LEPC memberships lists submitted. Denny McGann moved to approve as submitted, Mike Goff seconded. Motion passed.*

**By-Laws** - Calhoun, Grant, Mason, Morgan, Raleigh submitted SERC By-laws for review and acceptance. All counties meet minimum requirements with the exception of Grant they need a signature page. Braxton & Brooke - are being held for additional information to meet SERC criteria. *Denny McGann made a motion to accept Calhoun, Mason, Morgan, Raleigh and Grant pending receipt of signature page. Joe Wyatt seconded. Motion passed.*

**Training Subcommittee** -Jim Cox reported the HMEP training funds have been spent or obligated. Rudy Raynes asked if the ERG's have been received. Only 2200 ERG's were originally ordered, Tom Burns has requested an additional 17,000 from USDOT and they should be received in 4-6 weeks. Procedures for distribution will then be determined.

**SERC Conference** -Rudy Raynes reported the 2004 SERC Conference had 243 participants registered, copies of critiques are available for review, vendor fees remaining for the next conference are \$2705.00. Reimbursement of family meals from vendor fees was \$2173.00. Discussion of the 2005 conference centered on funding; the cost of the 2004 conference was: \$27,875 hotel - (meeting rooms, food and equipment), travel, supplies and miscellaneous were \$24,000 for a total cost of approximately \$51,000.00. Hotel costs were reimbursed from ODP funds, travel costs were paid from a CERCLA grant and OES training funds. No costs were incurred by the SERC for this conference. However, the 2005 conference will not be able to procure significant funding. The CERCLA grant for 2005 is \$3250, OES training funds are approximately \$15,000 and ODP funds may not be available. The SERC needs to determine if a conference can be conducted yearly or rotate to every other year. The time frame to contract a hotel in Charleston or somewhere else in the state is becoming short. Mr. Raynes will contact Neal Sharp to determine if funding will again be available for 2005.

**Treasurer's Report** -unavailable, it will be forwarded as soon as possible.

**New Business** -

Discussion of the CERCLA Grant - 2003's grant was \$10,000, 2004's grant is \$3250. The 2004 original application requested \$10,000 for the SERC Conference, US EPA

conference and US EPA RRT meetings for 2005.

However, \$3250 was awarded and the SERC needs to determine how to utilize the funding. If a SERC conference is not held then the funding needs to be re-allocated to either the US EPA Conference or the US EPA RRT meetings.

The Tier Two Web program has stalled, the contractor has been unavailable for more than two months. Laverne Stout will try to contact him through other means.

Rudy Raynes reported October 16, 2004 is the deadline for submitting legislation to the Cabinet Secretary, Christy Morris (Department of Military Affairs & Public Safety). Mr. Raynes asked the board if they wanted to resubmit legislation requesting a fee increase and the board concurred.

There was discussion on the representative of the public who is knowledgeable in the area of emergency response position which has currently expired.

*Denny McGann moved to adjourn, Giles Watson seconded, Motion passed. Meeting ended at 11:30. **The next scheduled meeting will be December 14, 2004, at 10:00 am at the State EOC, Building 1 Room EB-80, Charleston, WV.***